

# Enrolment/Membership Form

|   |                             |
|---|-----------------------------|
| Course Name (include term if applicable):   |                             |
| Cost:   | New enrolment/ Re enrolment |
| First name:   | Preferred name:             |
| Surname:  |                             |
| Address:  | Postcode:                   |
| Phone primary:  | Secondary:                  |
| Mobile:   |                             |
| Email:  |                             |
| Emergency contact name:   |                             |
| Address :   | Tel.                        |
| How did you hear about the class or activity? (please circle)   |                             |
| Postcard Brochure Internet Email Newspaper Word of mouth  |                             |
| Other   |                             |
| This information is valuable for Funding Applications   |                             |
| Please circle your age group <25 yrs 26-40 yrs 41-64 yrs >65 yrs  |                             |
| What is your first language spoken at home?   |                             |
| Do you have any medical conditions we should know about?  |                             |
| Please join our mailing list. You may register online through our website<br><input type="checkbox"/> I would like to volunteer |                             |
| Signed: _____   | Date: _____                 |
| If under eighteen: I, _____ give permission for<br>_____ to attend. _____   |                             |
| Guardian/ Parent Signature:   | Date:                       |
| Office use only   |                             |
| Student ID#   | Receipt#                    |
| Date of enrolment:  | cash cheque O/L             |

# Princes Hill Community Centre

Princes Hill Community Centre  
 5 Bagung Lane  
 Princes Hill 3054  
[enquiries@princeshill.org.au](mailto:enquiries@princeshill.org.au)  
[www.princeshill.org.au](http://www.princeshill.org.au)

Office Hours  
 Monday 10.30 -2.30pm  
 Tuesday 10.00 am to 4.00pm

Please enrol online or complete this form if you are enrolling in a program and send to [enrolment@princeshill.org.au](mailto:enrolment@princeshill.org.au)

### If your class has a cost there are three ways to pay

1. **Cash**, correct change always appreciated.
2. **Cheque**, please make out to Princes Hill Community Centre
3. **Online Direct Bank Transfer:**
4. **BSB 633-000 Account Number** 157785155
5. Please type in the code/message/reference appropriate to your enrolment *PLUS* your Surname eg. Bloggs AC25

### Codes for Bank Transfers

|                             |                                 |
|-----------------------------|---------------------------------|
| Melbourne Cemetery Walk MCW | Rooftop Honey                   |
| South Carlton Walk SCW      | Genealogy DNA testing           |
| Portraiture AC22            | Food Fermentation               |
| Writing Your Memoir WYM     | Edible Weed Walk                |
| Japanese Ink Art AC19       | Amess Street & Churchill Island |
| Tai Chi & Qigong TCQ        | Floral Ink Painting workshop    |
| Portraiture AC22            | General Drawing AC25            |
| String Group SGO            | Tuesday Night Book Club TNBC    |

**\*Please check programs for additional courses and corresponding codes**

***Thank you for signing on!***

### Refunds:

If there are insufficient enrolments for class, all fees will be refunded. Cancellation within 7 days of a class starting will incur a 25% administration charge with the remainder of fees refunded. Once a class has begun, no refund of fees will be given unless under exceptional circumstances.

Princes Hill Community Centre respects all the personal and confidential information you provide. We will endeavour wherever possible to protect any information you may provide from unauthorised access, loss or misuse. Information collected from you is required for the delivery of services in accordance with our Community Centre operation, for Public Liability and legal purposes. Please note that failure to supply emergency contact details will result in an ambulance being called at your expense in cases of illness.